



YEARLY STATUS REPORT - 2020-2021

Part A

Data of the Institution

1. Name of the Institution

LATE RAJKAMALJI BHARTI ARTS,
COMMERCE AND SMT. SUSHILABAI R.
BHARTI SCIENCE COLLEGE, ARNI,
DIST. YAVATMAL.

- Name of the Head of the institution **Dr. Rajendra M. Tated**
- Designation **Principal**
- Does the institution function from its own campus? **No**
- Phone no./Alternate phone no. **07234295468**
- Mobile No: **9421770159**
- Registered e-mail **smdb.bharti@yahoo.com**
- Alternate e-mail **smdbacc418@sgbau.ac.in**
- Address **GANDHI NAGAR, SHIVNERI SQUARE,**
- City/Town **Arni**
- State/UT **Maharashtra**
- Pin Code **445103**

2. Institutional status

- Type of Institution **Co-education**
- Location **Rural**

- Financial Status **Grants-in aid**
- Name of the Affiliating University **Sant Gadge Baba Amravati University, Amravati (M.S.)**
- Name of the IQAC Coordinator **Dr. Manoj R. Kakpure**
- Phone No. **07234295468**
- Alternate phone No. **07234295468**
- Mobile **9890938956**
- IQAC e-mail address **lrbcollegeiqac@yahoo.com**
- Alternate e-mail address **manojkakpure@rediffmail.com**

3. Website address (Web link of the AQAR (Previous Academic Year))

<http://smdb.ac.in/wp-content/docs/AQAR-2019-20.pdf>

4. Whether Academic Calendar prepared during the year?

Yes

- if yes, whether it is uploaded in the Institutional website Web link:

<http://smdb.ac.in/wp-content/docs/Academic-Calendar-2020-2021.pdf>

5. Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	C	1.93	2017	27/11/2017	26/11/2022

6. Date of Establishment of IQAC

01/12/2014

7. Provide the list of funds by Central / State Government

UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Nil	Nil	Nil	00	00

8. Whether composition of IQAC as per latest NAAC guidelines

Yes

- Upload latest notification of formation of IQAC

[View File](#)

9.No. of IQAC meetings held during the year 04

- Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website? **Yes**

- If No, please upload the minutes of the meeting(s) and Action Taken Report [View File](#)

10.Whether IQAC received funding from any of the funding agency to support its activities during the year? No

- If yes, mention the amount

11.Significant contributions made by IQAC during the current year (maximum five bullets)

- 1) To motivate staff members for participation in online FDP, short term courses, orientation and refresher programme.
- 2) To organize online webinars by various departments due to covid-19 pandemic situation.
- 3) To form SOP for smoothly running of online teaching and examinations due to covid-19 pandemic situation.
- 4) To encourage various departments to form MoU's with various institutions and industries.
- 5) To visit nearby COVID-19 center, suffered patients and provide PPE Kits, Masks and Sanitizers, etc. and to collect information from them.

12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year

Plan of Action	Achievements/Outcomes
<p>1. Curriculum Updation: Academic Calendar, MoU, e-Services and Feedback Analysis.</p>	<p>At the beginning of the session, the academic calendar was prepared. Various departments from Arts, Commerce & Science faculties of the college formed Google classrooms to run online classes due to Covid-19 pandemic situation. Department of Chemistry signed MoU with Department of Chemistry B.B. Arts, N.B. Commerce and B.P. Science College, Digras for research works and inculcate research awareness among students. The college central library provided e-services to the students and staff. Online feedbacks from student's alumni were taken and they were analyzed and actions had been taken to correct the lacunas.</p>
<p>2. Online Evaluation System - Internal Assessment, Unit test, Project Assignments, Seminars and Viva-voce.</p>	<p>The college has established online internal evaluation system due to Covid-19 pandemic situation for the evaluation of students {i.e. Internal Assessment, Unit test, Project Assignments Seminars and Viva-voce}. However, unit test papers and notes of the various subjects were provided to students on Google Classrooms.</p>
<p>3. Planning for organization of online programs like webinars, workshops, conferences and guest lectures in the college.</p>	<p>Due to Covid-19 pandemic situation, various departments from Arts, Commerce and Science faculty of the college organize online state, national and international level webinars, workshops and guest lectures for the students and faculties.</p>
<p>4. Encourage to faculty members for faculty development</p>	<p>Most of the faculties completed their faculty development</p>

programmes (FDP), Extension activities and research culture.	programmes such as orientation / refresher and short term courses organized by various UGC-HRDC centers. Also, college conducted various online extension activities due to Covid-19 pandemic situation. Faculty members of the college participated in various national / international E-conferences, webinars and also published their research articles in peer reviewed indexed national / international journals.
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13. Whether the AQAR was placed before statutory body? Yes

- Name of the statutory body

Name	Date of meeting(s)
Local Management Committee	03/12/2021

14. Whether institutional data submitted to AISHE

Part A

Data of the Institution

1.Name of the Institution	LATE RAJKAMALJI BHARTI ARTS, COMMERCE AND SMT. SUSHILABAI R. BHARTI SCIENCE COLLEGE, ARNI, DIST. YAVATMAL.
• Name of the Head of the institution	Dr. Rajendra M. Tated
• Designation	Principal
• Does the institution function from its own campus?	No
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• Pin Code	445103
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• Location	Rural
• Financial Status	Grants-in aid
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• Name of the IQAC Coordinator	Dr. Manoj R. Kakpure

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• Alternate phone No.	07234295468				
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• Alternate e-mail address	manojkakupure@rediffmail.com				
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• if yes, whether it is uploaded in the Institutional website Web link:	http://smdb.ac.in/wp-content/docs/Academic-Calendar-2020-2021.pdf				
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Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount	
Nil	Nil	Nil	00	00	
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• Upload latest notification of formation of IQAC			View File		
9.No. of IQAC meetings held during the year			04		
• Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional			Yes		

website?	
<ul style="list-style-type: none"> If No, please upload the minutes of the meeting(s) and Action Taken Report 	View File
10. Whether IQAC received funding from any of the funding agency to support its activities during the year?	No
<ul style="list-style-type: none"> If yes, mention the amount 	
11. Significant contributions made by IQAC during the current year (maximum five bullets)	
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3) To form SOP for smoothly running of online teaching and examinations due to covid-19 pandemic situation.	
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<p>4. Encourage to faculty members</p>	<p>Most of the faculties completed</p>

<p>for faculty development programmes (FDP), Extension activities and research culture.</p>	<p>their faculty development programmes such as orientation / refresher and short term courses organized by various UGC-HRDC centers. Also, college conducted various online extension activities due to Covid-19 pandemic situation. Faculty members of the college participated in various national / international E-conferences, webinars and also published their research articles in peer reviewed indexed national / international journals.</p>
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<p>13. Whether the AQAR was placed before statutory body?</p>	<p>Yes</p>
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<ul style="list-style-type: none"> Name of the statutory body
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Name	Date of meeting(s)
Local Management Committee	03/12/2021

<p>14. Whether institutional data submitted to AISHE</p>

Year	Date of Submission
2019-20	16/01/2020

<p>15. Multidisciplinary / interdisciplinary</p>

<p>16. Academic bank of credits (ABC):</p>

<p>17. Skill development:</p>

<p>18. Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)</p>
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19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):

20.Distance education/online education:

Extended Profile

1.Programme

1.1	46
Number of courses offered by the institution across all programs during the year	

File Description	Documents
Data Template	View File

2.Student

2.1	976
Number of students during the year	

File Description	Documents
Data Template	View File

2.2	745
Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	

File Description	Documents
Data Template	View File

2.3	219
Number of outgoing/ final year students during the year	

File Description	Documents
Data Template	View File

3.Academic	
3.1 Number of full time teachers during the year	24
File Description	Documents
Data Template	View File
3.2 Number of Sanctioned posts during the year	34
File Description	Documents
Data Template	View File
4.Institution	
4.1 Total number of Classrooms and Seminar halls	16
4.2 Total expenditure excluding salary during the year (INR in lakhs)	4,98,56,444/-
4.3 Total number of computers on campus for academic purposes	45
Part B	
CURRICULAR ASPECTS	
1.1 - Curricular Planning and Implementation	
1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process	
<p>The college follows the following mechanism for the effective curriculum delivery.</p> <ol style="list-style-type: none"> 1. Departmental meetings are held in the beginning of an academic session, in which the topics in the syllabus are discussed and then distributed. 2. Number of classes for each topic is decided according to the syllabus assigned to each topic/paper etc. 	

3. College administration provides a well-constructed weekly Routine/Schedule/ time table for each year /semester for UG classes.

4. Departmental Heads prepare the routine which is approved by the Principal duly.

5. Teachers prepare their lectures according to the syllabus allotted and classes available.

6. Classes are held according to the schedule under the supervision of college administration.

7. We have a very rich central library with open access system for the benefit of the students. A good number of Journals (Science, arts and commerce) are subscribed by our college. E-books and e-journals facility is available for teachers and also for the students.

8. Various classroom teaching methods based on various needs of different subjects are regularly used for the effective delivery of the curriculum such as

- Chalk and Blackboard method
- ICT-enabled teaching-learning method.
- Use of different software's.
- Use of Scientific models and charts for effective lecture delivery.
- Distribution of class notes by teachers.
- Group discussion amongst the students during the class.
- Micro-teaching and seminars by students related to curriculum.
- Paper presentation by the students.
- Proper and adequate instrumentation facility is given to the students for their practical classes.
- Project work, dissertations are conducted for fulfillment of their degrees.

• Seminars and special talks by experts are also arranged regularly for advance studies.

1. Regular class test, semester examinations, regular assessment in practical classes, viva-voce, are done to keep track on the improvement of the students. Remedial and tutorial classes are also conducted based on requirement.

2. Departments maintain the detailed record of the classes, assessments, project reports etc.

College administration also keeps a vigilant eye on the results, departmental proceedings and student needs and also keeps record of the different activities of the college regarding teaching-learning, development and improvements of different methods of effective curriculum delivery.

File Description	Documents
Upload relevant supporting document	No File Uploaded
Link for Additional information	Nil

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

YES, the mother university forms academic calendar in the beginning of every academic year and our institution strictly follows it.

File Description	Documents
Upload relevant supporting documents	View File
Link for Additional information	Nil

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development

C. Any 2 of the above

of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	No File Uploaded

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

00

File Description	Documents
Any additional information	No File Uploaded
Minutes of relevant Academic Council/ BOS meetings	No File Uploaded
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

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File Description	Documents
Any additional information	No File Uploaded
Brochure or any other document relating to Add on /Certificate programs	No File Uploaded
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

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1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year

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File Description	Documents
Any additional information	No File Uploaded
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

The college follows the curriculum prescribed by affiliating University. As the affiliating university has integrated the cross cutting issues in syllabus relative to gender, environment, human values and professional ethics which enable the institution to address these issues to the students from the awareness point of view. The details of the said issues in various units in the curricula are as under mentioned. The following units in core subjects related to cross cutting issues are enlisted accordingly in faculty of arts, commerce and science.

Environment and Sustainability: B.Sc., B. A., and B.Com:

One of the core subject Environmental studies has been incorporated as mandatory in the syllabi for B.Sc. II, B.A. II, and B.Com. II emphasized to qualify the examination for clearing the second year examination.

B.Sc. II (Botany) - units about conservation, types of conservation, biodiversity. The ecology and ecosystems is prescribed in syllabus for B.Sc. III (Botany). Conservation of rare and medicinal plants by means of tissue culture is given in the syllabus of B.Sc. III (Botany).

The renewable sources of energy are incorporated in the syllabus

of B.Sc. II in physics course.

https://sgbau.ac.in/Syllabus/pdf/Science/BSC_Part-II_Sem_III_IV_Syll-2014.pdf

<https://sgbau.ac.in/Syllabus/pdf/Art/b.a.-ii-2009.pdf>

Human Values and Professional ethics:

B.A.II : Human ethics. Some of the topics in the syllabi of the history give historic accounts relative to cross cutting issues such as significance and importance of women in society and active participation of girls/ women.

<https://sgbau.ac.in/Syllabus/pdf/Art/b.a.-ii-2009.pdf>

Gender:

In B.A. part II (Sociology) some of the topics/ points are relative to Gender In-equality, changing status of women, Dowry, domestic violence against women.

College has women redressal cell, women grievance cell which organizes various awareness programs for the students.

<https://sgbau.ac.in/Syllabus/pdf/Art/b.a.-ii-2009.pdf>

All the students are made aware about these cross cutting issues and they are involved in various activities.

File Description	Documents
Any additional information	No File Uploaded
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	No File Uploaded

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

00

File Description	Documents
Any additional information	No File Uploaded
Programme / Curriculum/ Syllabus of the courses	No File Uploaded
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Number of courses that include experiential learning through project work/field work/internship (Data Template)	View File

1.3.3 - Number of students undertaking project work/field work/ internships

00

File Description	Documents
Any additional information	No File Uploaded
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni	C. Any 2 of the above
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File Description	Documents
URL for stakeholder feedback report	View File
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	No File Uploaded
Any additional information(Upload)	View File

1.4.2 - Feedback process of the Institution may be classified as follows	A. Feedback collected, analyzed and action taken and feedback available on website
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File Description	Documents
Upload any additional information	View File
URL for feedback report	Nil

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of sanctioned seats during the year

1180

File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

976

File Description	Documents
Any additional information	No File Uploaded
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

The objective of our institution is to achieve excellence to identify respective learning levels among the students. Students from the different socio-cultural, economical and educational background are admitted to the college. Therefore taking into consideration, the varied needs of the students, it becomes important to identify slow and advanced learners at the entry level.

At the beginning of every academic year, the college conducts counseling programme for newly admitted students. Due to that, the students aware with their goals and objectives, code of conduct, classroom attendance, examination and evaluation system available in the college. At the entry level, slow and advanced learners are identified through students' marks and achievement in the previous examination and aptitude test.

For slow learners, our institute conducts- Remedial coaching classes, Personal counseling, Tests, Question paper solving and Home assignments.

Advanced learners are encouraged to participate in- Competitive Examinations (MPSC/UPSC) through Ankur Study Circle, Quiz Competitions, Seminars and Projects, Avishkar Research Competition.

Slow learners:

Students identified as slow learners after providing remedial coaching, special guidance and as a result of this many students have successfully passed the university examination with good scoring marks.

Advanced Learners: After attending various programs for advanced learners, these students have shown better performance in university examinations.

Various program for advanced learner: At the beginning of the academic session, each teacher selects advance learner students and to take care in their corresponding subject on the basis of common examination result. The books, question papers of previous years, study material from central library are provided to them. Teachers provide various reference books, PPTs and E-contents to the students.

But, in the academic year 2020-21, due to Covid-19 pandemic situation, most of the above mentioned activities were conducted on online platform.

File Description	Documents
Link for additional Information	Nil
Upload any additional information	View File

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
976	23

File Description	Documents
Any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

The college runs various student-centric teaching-learning methods for enhancing the learning levels of the students.

Experiential learning: The practical schedule is prescribed and introduced in the syllabus of subject Commerce, Home Economics, Chemistry, Botany, Zoology, Physics and Computer Science enable the students for active mode of learning. Viva-voce and internal assessment enable the student as participative learning besides lecture method. The home assignments in the corresponding subjects

are allotted to the students by the teaching faculties. Workshops, guest lectures, seminars, group discussion are arranged to increase the students' involvement in the learning process. College provides career guidance cell to encourage and guide the students for higher education. The college publishes annual magazine, offering platform for students to develop independent thinking and self expression.

Participative Learning: This is the best student-centric learning method, in which students actively participate in various activities like- seminars, poster competition, quiz, projects etc. are being practiced in the college.

Problem Solving Method: Various Departments (Physics, English, Mathematics) using this method successfully for enhancing the learning experiences of the students. The tutorials are prescribed by the affiliating university in various subjects for problem solving session for the students.

But, in the academic year 2020-21, due to Covid-19 pandemic situation all the above mentioned activities were conducted on online platform.

File Description	Documents
Upload any additional information	View File
Link for additional information	Nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

ICT based teaching learning works as an effective platform for teacher student academic interactions. Teachers used power point presentation and video clips for their subject teaching. Student seminars are arranged on projector through power point presentation. Students are guided by teacher how to make power point presentation effectively. In this year due to Covid-19 pandemic situation, online lectures are taken by teachers through Zoom meetings and Google meet. Also teachers are conducted online multiple choice questions test. The College also successfully conducted Sant Gadge Baba Amravati University, Amravationline theory as well as practical exam for the students.

Guest lectures, student seminars and projects are also arranged

for the students. Ankur study circle of the college provides books for competitive exam and arranged online lectures for competitive exam to the students. Ankur study circle also conduct preliminary level competitive exam for college student to check their ability and improve their performance.

But, in the academic year 2020-21, due to Covid-19 pandemic situation all the above mentioned activities were conducted on online platform.

File Description	Documents
Upload any additional information	View File
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	Nil

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

20

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	View File
Circulars pertaining to assigning mentors to mentees	No File Uploaded
mentor/mentee ratio	No File Uploaded

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

34

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	No File Uploaded
List of the faculty members authenticated by the Head of HEI	No File Uploaded

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

12

File Description	Documents
Any additional information	No File Uploaded
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

24

File Description	Documents
Any additional information	No File Uploaded
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

Internal assessment of the college is transparent and done through following -

- College examination committee monitors internal assessment throughout the year.
- The internal assessment and student attendance records are maintained by all the departments.
- The performance of the students in unit test is communicated to the students.
- The valued answer books of the unit test are given to the students maintaining transparency.
- Examination committee is constituted in college to look after college examinations. It maintains record of question papers, mark sheets, attendance.
- Evaluation process is kept transparent.
- Students entitled to incentive marks for participation in NSS, Sport and cultural activities as per the affiliated university.
- Practical examination and Viva-voce are conducted as per university guidelines.

But, in the academic year 2020-21, due to Covid-19 pandemic situation, all the mentioned activities were conducted on online platform.

File Description	Documents
Any additional information	View File
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

- The college follows all the guidelines given by S. G. B. Amravati University, Amravati (affiliating University).
- Examination related issues are subjected to the guidelines prescribed by affiliating university.
- Rechecking mechanism at university level is available for the students as per university guidelines.
- All the departments of the college conduct unit test and maintain transparency.
- Examination committee is constituted in the college to look after college examinations. It maintains the complete record of question papers, mark sheets, attendance etc.
- All the evaluation process is transparent.

But, in the academic year 2020-21, due to Covid-19 pandemic situation, examination was conducted online.

File Description	Documents
Any additional information	View File
Link for additional information	Nil

2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

- The college follows the curricula prescribed by the affiliating University.
- The University has prepared objectives and learning outcomes for all the programs which is uploaded on the University website.
- The University syllabus and Learning Outcomes of all the programs are available in all the departments of the college for the teachers and the students.
- The university syllabus and the learning outcomes are discussed in college meetings chaired by Principal at the beginning of the academic year.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	Nil
Upload COs for all courses (exemplars from Glossary)	No File Uploaded

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

- Enhancement and the integration among the various activities of the institution various practices such as organizing guest lectures, workshops, seminars, webinars etc. by most of the departments of the college.
- Bridge courses, Effective Communication skill, Personality development skill, soil and water analysis etc. are conducted by the department of English, Physics, Chemistry, Botany and Zoology respectively.
- The aim of the institution is to explore learning and research oriented atmosphere among the students.

- The various college committees are constituted to enhance teaching, learning and assessment smoothly.

But, in the academic year 2020-21, due to Covid-19 pandemic situation, most of the above mentioned activities were conducted on online platform.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	Nil

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

249

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	No File Uploaded
Paste link for the annual report	Nil

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

<http://www.smdb.ac.in/>

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

00

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	View File

3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year

00

File Description	Documents
List of research projects and funding details (Data Template)	View File
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year

3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year

04

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	View File

3.2 - Research Publications and Awards	
3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year	
3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year	
27	
File Description	Documents
Any additional information	No File Uploaded
List of research papers by title, author, department, name and year of publication (Data Template)	View File
3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year	
3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year	
04	
File Description	Documents
Any additional information	No File Uploaded
List books and chapters edited volumes/ books published (Data Template)	View File
3.3 - Extension Activities	
3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year	
<p>The institute undertakes community based activity to promote institution-neighborhood community network through various associations in the institute, like N.S.S. & students association of various departments. The activities are as follows:</p> <p>Tree plantation</p> <p>Blood donation camps</p> <p>Visit to hospitals</p> <p>Health and Hygiene Awareness: Various health awareness activities</p>	

like Haemoglobin test, pulse-Polio abhiyan, AIDS awareness programmes, blood group detection, diabetes and blood-pressure, yoga day, workshop on mental health and stress management among others are organized to increase awareness and sensitizing the society towards health related issues.

Village Adoption: The NSS unit makes efforts to involve the village community in these activities and constantly strives to sensitize students into developing a social concern and orientation. NSS Unit interacts with all stakeholders before, during and after conducting such activities and prepares activity reports by taking into consideration the pertinent issues and needs of the people. Such issues help us in formulating the right response to the proposed activities like organic compost pits,

cleanliness drives, eradication of superstition etc. So far, our NSS initiatives have been appreciated by the villagers as well as other stakeholders.

Women empowerment and entrepreneurship cell: It works for promoting a better understanding of gender related issues and tries to cultivate gender sensitization among the students and society. This cell also empowers our female students and other women in and around the town through various trainings on self-employment and awareness programmes for the legal, social and domestic issues that women are facing today.

Socio Political Consciousness Programm: Current issues like cash-less transaction in daily routine life, voting rights awareness, polling awareness, Swaccha Bharat Abhiyan, Beti Bachao Beti Padhao Abhiyaan etc are also being planned and implemented to sensitize the students and society.

These programs also help the students in personality development and in learning organization skills. To create awareness among them about Health and Hygiene, Blood Donation Camps and literacy programme.

But, in the academic year 2020-21, due to Covid-19 pandemic situation, most of the above mentioned activities were conducted on online platform.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year

00

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year(Data Template)	View File
e-copy of the award letters	No File Uploaded

3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

01

File Description	Documents
Reports of the event organized	No File Uploaded
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	View File

3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year

3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/

NCC/ Red Cross/ YRC etc., during the year

70

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.4 - Collaboration

3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year

00

File Description	Documents
e-copies of linkage related Document	No File Uploaded
Details of linkages with institutions/industries for internship (Data Template)	View File
Any additional information	No File Uploaded

3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year

3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year

04

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	No File Uploaded
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The college has adequate physical infrastructure to facilitate and support the teaching-learning.

- College consists of Principal's Office, Administrative Office, Examination room, Departments of Botany, Zoology, Physics, Chemistry, Mathematics, Computer Science, Library, Girls' Common room, NSS office, IQAC Room, Sports Room, Canteen etc.
- The college has 27 rooms equipped with green and black boards, dais, podium with proper light arrangement and ventilation.
- College is under electronic surveillance system(CCTV).
- The college also has two seminar hall (Audio-Visual Room) with ICT enabled services to host various college programmes. Also, the college has well equipped laboratories.
- College has developed a botanical garden for the of study flora.
- A spacious play ground is available for outdoor games in the college premises viz. Kabaddi, Cricket, Athletics and Volley ball.
- Canteen facility is available for the students and staff.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The institution has adequate facilities for cultural activity and

sports games. Physical director of college trains and encourages students to participate in events which are conducted by University/state. College has physical director office of 390.75 sq. feet. College has sports equipment. College has 02 seminar hall of 719 and 879 Sq. feet.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

00

4.1.3.1 - Number of classrooms and seminar halls with ICT facilities

05

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

74607

File Description	Documents
Upload any additional information	No File Uploaded
Upload audited utilization statements	No File Uploaded
Upload Details of budget allocation, excluding salary during the year (Data Template)	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

Our college central library is automated using Integrated Library Management System (ILMS). The details are as follows:-

The name of ILMS software is Lib-Man Master software for library management system.

The nature of automation is partially.

The version is 2017.

The year of automation is 2017.

File Description	Documents
Upload any additional information	View File
Paste link for Additional Information	Nil

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources

A. Any 4 or more of the above

File Description	Documents
Upload any additional information	No File Uploaded
Details of subscriptions like e-journals, e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

101083

File Description	Documents
Any additional information	No File Uploaded
Audited statements of accounts	No File Uploaded
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

10

File Description	Documents
Any additional information	No File Uploaded
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

IT facility was made accessible in the college premises. However, the increasing demand and extensive use of IT facility in the College for the daily academic, administrative working, the college switches more efficient and efficacious IT facility. Therefore, the college upgraded it in the form of Wi-Fi to provide efficient IT facility within the college campus for the development of the students.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.3.2 - Number of Computers	
45	
File Description	Documents
Upload any additional information	No File Uploaded
Student – computer ratio	No File Uploaded
4.3.3 - Bandwidth of internet connection in the Institution	A. ? 50MBPS
File Description	Documents
Upload any additional Information	No File Uploaded
Details of available bandwidth of internet connection in the Institution	No File Uploaded
4.4 - Maintenance of Campus Infrastructure	
4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)	
4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)	
203467	
File Description	Documents
Upload any additional information	No File Uploaded
Audited statements of accounts.	No File Uploaded
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File
4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.	
For maintenance and smooth functioning of library, committees were constituted. Separate seating arrangement for students is available. Library provides good facilities. The library has computers for internet surfing and activities of students were	

surveillance by CCTV camera. The Users orientation program usually conducted by the library. Issue and return of book procedure is computerized. Complaints were entertained by the librarian received from complaint box. Regular maintenance of computers, electrical appliances, library software, CCTV camera, xerox and printers were carried out at regular intervals. Books maintenance and binding of back volumes were carried out. College is having well-equipped Laboratories for department of Physics, Chemistry, Zoology and Botany. Regular purchasing of equipment and chemicals done by the purchasing committee. Stock book is maintained by each laboratory separately. Disposal of laboratory wastage carried out in proper manner. The college has a well-furnished computer lab and seminar hall with audio video facility. The seminar hall is made available on demand of various departments. Cultural committee look after the good working condition of seminar hall and noted if any damage and the problem is fixed after. The college has sport ground for outdoor Sports. Running tracks are maintained neat and clean by college and also maintain in a ready condition for sports.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

745

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	View File
Upload any additional information	View File
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

00

File Description	Documents
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

D. 1 of the above

File Description	Documents
Link to institutional website	http://www.smdb.ac.in/
Any additional information	No File Uploaded
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

00

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

00

File Description	Documents
Any additional information	No File Uploaded
Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

A. All of the above

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	No File Uploaded
Details of student grievances including sexual harassment and ragging cases	No File Uploaded

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

00

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	No File Uploaded

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

24

File Description	Documents
Upload supporting data for student/alumni	No File Uploaded
Any additional information	No File Uploaded
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

03

File Description	Documents
Upload supporting data for the same	View File
Any additional information	No File Uploaded

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

01

File Description	Documents
e-copies of award letters and certificates	No File Uploaded
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

In the academic year 2020-21, due to Covid-19 pandemic situation, students have not participate in various administrative, co-curricular and extracurricular activities.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

00

File Description	Documents
Report of the event	No File Uploaded
Upload any additional information	No File Uploaded
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

We have registered Alumni Association in 2020-21, but have not received registration certificate yet. We are in the process of the same.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

5.4.2 - Alumni contribution during the year (INR in Lakhs)

E. <1Lakhs

File Description	Documents
Upload any additional information	No File Uploaded

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

1. The institute is running under the supervision of Shri Datta Prasadik Shikshan Prasarak Mandal. For the administration and policy of the college, college development committee (CDC) has been established. The committee includes, two representatives of

management, teacher's representative nominated by society, three teachers representative one of them is woman. Also, one representative of non-teaching faculty, alumni representative, college council representative and principal.

2. To run the college administration promptly, the institute has appointed principal. He has all the administrative power and economic rights. To make administration more effective, the college has appointed head of the department according to their seniority.

3. The college has established committees of teachers for cultural, social, educational events, to solve problems of students and for career guidance. These committees also include student representatives.

4. The College also has IQAC department which maintains a good coordination among Principal, head of the Departments, non-teaching faculties and students for the progress of the institution.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

Principal sets objectives and goals and plans for implementation with the help of IQAC, academic and administrative staff. Preparation of action plan according to academic calendar of affiliated university, expectations, guidelines, core values of NAAC. The teaching and nonteaching staffs are included in these committees. The students are also incorporated in the committees. Decisions are taken in consultation with teaching / non teaching personnel of college. The college administrative authority with various college committees observes the day to day operating of the academic, administrative, relative activities. The collective efforts are put in order to boost and enhance the academic activities. The principal is the academic and administrative chief of the institution organizes meetings of staff council in the beginning and end of the academic session.

Case study: NAAC Steering Committee

In the academic year 2020-21, a separate NAAC Steering Committee was formed by the Principal with the suggestions of IQAC and CDC for preparation of SSR of second Cycle to NAAC, Bangalore. This committee was given various responsibilities for the secondCycle of NAAC.

The committee unanimously defines the quality benchmark parameters for enhancing the overall academic ambiance of the college and takes initiatives in planning, implementing and reforming the various quality improvement strategies of the college. This committee follows the recommendations by staff meetings and stakeholders meetings. This exercise is the best example of the culture of decentralization and participative management adopted by the college for sustainable quality development.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

The governing council grants the permission for the strategic perspective plan prepared by the college and submitted to the governing council, for the development of institute. The perspective strategic plan is prepared by the coordinator of the college administrative committees thereafter placed before college and staff council for discussion and rectification or modification, if any, The academic profile of the departments, college is worked out strategically for the betterment and improvement of the student. The students are exclusively subjected to various academic and allied activities such as seminars, conferences, workshops and refreshers and orientation courses. These perspective plans for enhancement and augmentation of infrastructure are completed. Teacher representative within the management committee works for supportive and strategic perspective plan of development in consultation with the governing council. The ultimate call is taken by management committee.

File Description	Documents
Strategic Plan and deployment documents on the website	No File Uploaded
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The president of the parent society has a pivotal place in the decision making process.

- The executive committee authenticates the policies and programme of the institution.
- The policies regarding the quality enhancement, the financial support and its implementation are decided by LMC.
- The Principal is empowered to take decision on academic and administrative matters.
- The college council is empowered to advise LMC and the Principal on matters related to the internal management, discipline and improvement of the academic efficiency of the college.
- The Principal along with the IQAC, Librarian and conveners of various administrative assistance committees plans and monitors all the academic and administrative activities.
- The office administration takes due care of all the administrative matters pertaining to the faculty and students.
- Extracurricular activities are planned in consultation with student council.
- Principal and IQAC Coordinator resolve the issues of staff, students and parents which require immediate attention.
- The college has Grievance Redressal Cell.
- The grievances are attended promptly by the cell.

- The Internal Complaint Committee is constituted under "Sexual harassment of women at workplace and its prevention - Act 2013," till date there are no complaints or issues of women harassment in our college.
- As per UGC guidelines, an anti-ragging committee is constituted for the students and till the date, there are no issues and complaints.

File Description	Documents
Paste link for additional information	Nil
Link to Organogram of the Institution webpage	Nil
Upload any additional information	No File Uploaded

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	No File Uploaded
Screen shots of user interfaces	No File Uploaded
Any additional information	No File Uploaded
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non-teaching staff

The institution has following effective mechanism for teaching and non-teaching staff.

The institution encourages the teaching faculties to attend seminars, workshops, conferences to update their subject knowledge and information.

1. Teachers are encouraged to participate in orientation and refresher courses organized by HRDC and ASC to bring the excellence in the teaching learning process at the college level.
2. The necessary requisite and cooperation for the processing of loan facility availed by the teaching and non-teaching faculties from employees co-operative society and external financial institution.
3. The operation and effective implementation of DCPS scheme.
4. Additional incentive of Ph. D. and M. Phil. is given to the faculty as per existing rule.
5. Encourages to faculties for doing research work and Ph.D.
6. Study leave for research work/FIP/FDP etc.
7. Duty leave for participation in the seminar/conferences/workshops etc.
8. Medical leave as per the rules.
9. Maternity/Paternity/Child care leave as per government rules.
10. Medical reimbursement of the faculty and staff members as per government rules.
11. Appreciation of staff and their wards for their achievements.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

00

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

00

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	No File Uploaded
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

15

File Description	Documents
IQAC report summary	No File Uploaded
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	No File Uploaded
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

Performance Appraisal System for teaching and non-teaching staff is implemented in the institution

1.IQAC provides the PBAS proforma as per UGC guidelines to the faculties. All the teachingfaculties submit duly filled in API/PBAS at the end of academic session. The screening committeeundertakes the screening of the API/PBAS of each faculty.

2.The points mentioned there in API/PBAS for all the categories are assessed and verified by the committee.

3.The college collects structural feedback from students on teacher's performance at the end of everyacademic year for further improvement and implementation.

4.Everynon teaching staff submits their duly filled in confidential report in theprescribed format tothe college office.

5.The non-teaching laboratory staffs submit their duly filled in CR through their respective head ofthe department.

6.The overall performance of the non-teaching is assessed on the basis of CR by authority.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The accounts of the college are subjected to financial audit by the authorized chartered accountant appointed by the governing body for every financial year which endson 31st March. However the external financial audit is subjected to the Joint Director office including senior auditor. The financial documents are placed in the meetings of LMC / CDC for approval.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

00

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	View File

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The college is affiliated to Sant Gadge Baba Amravati University and follows the rules and regulations laid down by the Govt. of Maharashtra.

Some of the funds raised from various sources are as follows:

1. Salary grant is received from Government of Maharashtra.
2. Examination grant is received from the Sant Gadge Baba Amravati University, Amravati.
3. Scholarship grants are received from Government of Maharashtra.

The institute has mechanism to monitor effective and efficient utilization of the available financial resources for the development. Institutional budget is prepared by the college taking into consideration of recurring and non recurring expenditures. All the major financial decisions are taken by the Institute's Local Managing Committee(LMC/CDC) and Governing Body (GB). All the major financial transactions are analyzed and verified by the governing body. All the transaction maintained clear transparency through bills and vouchers. Respective faculty member ensures the specification of equipment, machinery as per ordered.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

IQAC is a significant administrative body of the college and is responsible for all quality matters. The responsibility of IQAC is to initiate, plan and, supervise various activities run by our college which is necessary to enhance the quality of the education imparted in the college. IQAC is also maintaining quality standards in teaching, learning and evaluation.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The institute reviews the teaching learning and other processes through the following committees:

Teaching, Learning & Evaluation Committee.

The committee organizes the regular meetings of all the teaching faculties, to discuss on teaching learning methodology and continuous evaluation process which has to be implemented during the academic session. Allotment of assignments, projects, seminars etc. among the students. Conduction of unit test, class test to evaluate the performance of the students.

Time Table committee:-

Organization of the meeting of time table committee along with all the Head of the departments. Discussion about the student strength, batches and workload of teaching faculty as per UGC norms. The time table is prepared and implemented after the admission process every year.

College Examination Committee:

Organizes meeting for conduction of college examination before the university examination. It conducts college examination as per the university examination pattern and displays the result for students to improve their university result. The college reviews its teaching-learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC.

Structured feedback and Review of learning outcomes:

Feedback is a vital part of the teaching-learning process. The analysis of the effectiveness of teaching learning is made through the stakeholder's feedback mechanism. It helps the mentor to

recognize that how the students know his or her subject being taught. The collection and analysis of feedback from different stakeholders assist the institution to understand the need of society and what other stakeholders foresee from the college. Keeping this view in the center, IQAC has developed well-structured feedback systems. IQAC prepares various feedback forms and collects structured feedback on design and review of syllabus and student feedback on teachers. Each department analyzes the feedback, discusses in the departmental meetings and submits a consolidated report to IQAC.

Teacher's Academic Diary:

Effective teaching achieves its success only if it is well planned. And, hence for the proper planning of teaching each teacher is provided with an academic diary containing time-table, annual / semester wise teaching planning, workload, actual teaching units, syllabus completing summary, daily teaching plan and academic and administrative committee responsibilities. Every teacher has to maintain an individual academic diary to record the day to day teaching-learning activities regularly. The teaching Diary gives an overall summary of the topics covered by a teacher in each class per course, per semester. The Individual Teacher Academic Diary is submitted to the Principal. The Principal monitors the overall teaching performance of the teacher through the verification of the Diary.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

C. Any 2 of the above

File Description	Documents
Paste web link of Annual reports of Institution	Nil
Upload e-copies of the accreditations and certifications	No File Uploaded
Upload any additional information	No File Uploaded
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

Sensitization of the students is done through special lectures and functions.

Institution shows gender sensitivity through various initiatives and actions for creating safe, Secure and healthy atmosphere in the campus. Sensitization of the students is done through special lectures and functions.

Specific initiatives with respect to key areas are as follows:

CCTV cameras through day and night facility of distributed recording in control room has been set up in the campus, entry of entry of unwanted element is monitored through these cameras. This system ensures that all Female staff, students can move freely in the campus and feel assure that they are secure at all the time in the campus .

Girls CommonRoom.

In Institution separate washroom are available for girls and boys.24 hour's water is available with proper ventilation in the washroom. Separate girl's common room is created with facilities first aid box and newspapers.

File Description	Documents
Annual gender sensitization action plan	Nil
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	Nil

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

C. Any 2 of the above

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	View File

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

The effective waste management system effectively implemented with the support of teaching, non-teaching and students. Solid waste was collected from the dustbin placed in the campus. Some of them were utilized for the vermicompost plant. The grown worms were distributed to the needy one. Liquid waste through various departments and lavatory were collected in the soak pit. Soak pit is made in the campus. E-waste is generally limited in the campus. An irrepealable systems were discarded and usable parts are use in the replacement. Some of the electronic components and discarded electronic systems are sold out to the vendors. Radioactive materials were generally not used in the campus. Hazardous chemicals were properly disposed in the special soak pit.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	View File
Geo tagged photographs of the facilities	Nil
Any other relevant information	No File Uploaded

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

B. Any 3 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	No File Uploaded

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

D. Any 1 of the above

- 1. Restricted entry of automobiles**
- 2. Use of Bicycles/ Battery powered vehicles**
- 3. Pedestrian Friendly pathways**
- 4. Ban on use of Plastic**
- 5. landscaping with trees and plants**

File Description	Documents
Geo tagged photos / videos of the facilities	View File
Any other relevant documents	No File Uploaded

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit

D. Any 1 of the above

3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	No File Uploaded
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	View File

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading

D. Any 1 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	No File Uploaded
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	View File

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

The institution believes in equality of all cultures and traditions as is evident from the fact that students belonging to

different caste, religion, regions are studying without any discrimination. Though the institution has diverse socio-cultural background and different linguistic, we do not have any intolerance towards cultural, regional, linguistic, communal socio economic and other diversities. With great fervor the national festivals, birth anniversaries and memorials of great Indian personalities like Mahatma Gandhi, Dr. Bhimrao Ambedkar, Dr. Sarvpalli Radhakrishnan, Lal Bahadur Shastri. On birth anniversary of Sardar Vallabhbhai Patel on October 31, institution celebrates Rashtriya Ekta Diwas (pledge is taken by staff and students on National Integration Day) every year. Two important national festivals, Republic Day and Independent Day are celebrated every year. All teaching, non-teaching staff and students participate for the cause of nation. The inspiring speeches are conducted. Convocation ceremony is conducted every year, where the convocation address is delivered to inspire and motivate the students for future journey. NSS Units of our college arrange various programmes related to social issues. The various departments of institution organize Guest lecture Seminar/ Conferences /talks on different themes. Various departments organize field study and tours to visit industries. Faculty and students are exposed to the different cultures.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	No File Uploaded
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

Constitution is the only thing which combines people of different states, different languages and different cultures together. Institute is very much concerned regarding overall development of students and to make them a responsible citizen of India. Moving towards this aim college celebrates Constitution Day on every 26th November. Students and faculty members are being encouraged to read the preamble of constitution. Institute conducts various programmes to make students aware regarding their values, duties and responsibilities. Along with preamble reading students are made to take pledge to follow the constitution and the moral values included in the constitution. Knowledgeable people are invited as guest speaker to guide and aware students regarding

Right to Equality, Unity and Integrity of Nation, Social Justice, Individual liberty and Freedom of Expression. Programs like Cleanliness drive and campus cleaning are arranged to improve inclusiveness.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	View File
Any other relevant information	No File Uploaded

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized

C. Any 2 of the above

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	No File Uploaded
Any other relevant information	View File

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

India has got independence after so much efforts and sacrifices of freedom fighters. So, to make students aware of national heroes institute conducts various programmes on birth and death anniversaries of freedom fighters and social workers. Under such programs institute invites guest speakers to guide students and

also conducts programs like essay writing and speech competition so that students should read thoroughly about national heroes as a result of this they can come to know about the life, thoughts and sacrifices of national heroes. Along with this institute celebrates National festivals like Independence Day and Republic Day. Institute also celebrates days like international women's day, AIDS day, sparrow day, yoga day, wild life week, science day, etc. Under such programs students are encouraged to make posters and various models regarding particular program.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	No File Uploaded
Geo tagged photographs of some of the events	View File
Any other relevant information	No File Uploaded

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

(Due to pandemic situation actual sampling of water can not done Hence the activity can't run)

1. Title of the Practice

Assessment of abiotic parameters of drinking water of Arni, Dist-Yavtamal

1. Objectives of the Practice

- Assessment of the drinking water quality of communities within the area of the project i.e. Arni region.
- Identification of any significant threats to groundwater or drinking water resources from project area.
- Attain water quality standards in drinking water to meet designated beneficial uses.
- Suggestion for Protection and improvement of water quality within the area of the Project.

3. The Context

- The relationship between water quality and health problems are complicated and include both negative and positive effects.
 - Availability of pure water:
- The availability of good quality of water is an indispensable feature for preventing diseases and improving quality of life.
 - Assessment is necessary:
- It is necessary that the quality of drinking water should be checked at regular intervals.

4. The Practice

- Drinking Water is essential to human and other life forms even though it provide no calories or organic nutrients. Water has improved over the last decades in almost every part of the world but approximately one billion people still lack access to adequate sanitation. Regularly monitoring water quality is helpful of identifying existing problems, but any issues that could emerge in the future cannot be understood previously.
- Regularly monitoring water quality is helpful of identifying existing problems, but any issues that could emerge in the future cannot be understood previously.
- Peoples are not aware about the effect of contaminated water.
- Water has improved over the last decades in almost every part of the India but one large community still lack access to adequate sanitation.
- Hence the practice is carried out.

5. Evidence of Success

- People used to drink pure water.
- People aware about contaminated water.
- Water born diseases decrease.

1. Problems Encountered and Resources Required

- Improper uses of water: People uses water for cooking, bathing, washing clothes & utensils, watering to plant in garden & parks, but more quantity of pure water flow away without use due to lack of water management.
- Social responsibility: It's social responsibility to educate

people and aware them about pure drinking water to be used otherwise community has to face critical problem of health.

7. Notes (Optional)

1. Title of the Practice: SEEDBALLS MAKING WORKSHOP

2. Objectives of the Practice

The basic aim behind this workshop is to bring the awareness about the deforestation and the consequences of it, so as to have the forest conservation and to have the reforestation 1100 seed balls were prepared.

3. The Context

Little hands are working assiduously to create a green cover on the barren hills of Arni region district Yavatmal. The children's from Shri. Mahant Dattaramji School Arni have prepared 1100 seed balls that will be dispersed on the slopes of the hills and other deforested parts of forest region with the help of the forest department.

4. The Practice:

"Since last Monday, with the help of teachers and Dept. of Zoology these children were able to prepare around 1100 seed balls.

5. Evidence of Success:

The forest department provided seeds of tamarind, neem, soapnut and other medicinal trees. The staff even assisted in the preparation of the red soil and manure mixture to make the seed balls.

6. Problems Encountered and Resources Required:

Most of the student, says it is more fun when learning is outside the classroom. "We made seed balls ourselves and learnt as we prepared them,".

The teachers of school, said, "We can teach children better during such activities than in theory classes. These children will, in turn, tell their parents too."

"It is practically impossible to plant saplings as it is a

hillock. The seed balls are a good idea as they can grow into trees in the next few years,". This was a small a small effort taken so as to bring awareness in students and to the society.

File Description	Documents
Best practices in the Institutional web site	View File
Any other relevant information	No File Uploaded

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

L. R. Bharti Arts, Commerce and S.S.R. Bharti Sci. College, Arni is 36 years old institution with a mission to raise academic, social and cultural standard of the students from rural, naxillite and tribal area and to bring them in the main stream of education and help them in their overall development. Well qualified teaching staff effectively implemented teaching learning process to share knowledge.

1) Self Evaluation - the institution follows the evaluation process yearly such as

i) Self Appraisal by Teaching Staff.

ii) Feedback from Students and Alumni.

2) Extension Activities - Awareness programs such as guest lectures, ralleys, workshops are organised under the extension activities and also various activities related to integral formation of students, team work and social activities are conducted by the NSS team and wildlife week, science day by science department.

3) Skill Development - The College arrange the skill development programme to develop the various skills like personality development, communication skill, facing interviews and time management of the students.

4) Projects and Seminars - Student from Arts, Commerce and Science faculties are given ICT based projects, assignments and present their seminars through PPT.

5) Ethical and Human Values - The students are motivated to visit

old age homes and banks. Apart from quality education, we try to inculcate the moral ethics in the students using different practices like arranging Women's Day, blood donation camp, birth anniversaries and death anniversaries of freedom fighters and great personalities of India. We always give priority to address student problems.

6) Knowledge through teaching learning process -Class test, unit test, assignments and practical are regular features of classroom teaching through which the student are evaluated.

But, in this academic year 2020-21 due to Covid-19 pandemic situation, most of the above mentioned activities were conducted on online platform.

File Description	Documents
Appropriate web in the Institutional website	No File Uploaded
Any other relevant information	View File

7.3.2 - Plan of action for the next academic year

- 1) To start faculty and student exchange programme.
- 2) To organize online webinars, seminars, workshop of various departments.
- 3) To sign MoU with as many as institutions and industries.
- 4) To develop English Communication Lab.
- 5) To promote every department of college to run at least one social activity in every academic year.
- 6) To organize health check-up camps, Blood group detection and blood donation camp at college level.
- 7) To organize workshop on Intellectual Property Rights (IPR).
- 9) To cultivate Medicinal plants in College Botanical Garden.
- 10) To organize Induction Programmes for freshers B.A., B. Com. and B. Sc. Part I students.