

Established in: 1984



Shri Datta Prasadik Shikshan Prasarak Mandal's,

**Late Rajkamalji Bharti Arts, Commerce and Smt. Sushilabai R.
Bharti Science College Arni, Dist.Yavatmal**

NAAC Accredited (First Cycle)

Dr. Kirantai S. Bharti
President

Dr. N. A. Pistulkar
Principal

Phone (Office): 07234 – 295468,

Website: www.smdb.ac.in

E-mail ID: smbacc418@sgbau.ac.in

Meeting No. 1

Minutes of IQAC meeting with Staff members Meeting Date: 16/08/2022 at 11.00 A.M.

Meeting Agenda

- 1) Planning for sending AQAR 2021-22.
- 2) Plan of action of IQAC for Academic Year 2022-23.
- 3) Quality initiatives and plan of action to be undertaken for academic year 2022-23.
- 4) Planning for organize International / National / State level Workshops, Seminars and Conferences.
- 5) Discussion on best practices.
- 6) Formation of new IQAC Committee and NAAC criterion members.

Compliance of previous meeting

- 1) All the minutes of previous meeting were discussed with compliance and get confirmed.
- 2) Academic and activity plan for academic year 2022-23 was prepared and circulated to all departments.

Minutes of the Meeting

- 1) Every department should maintained departmental documents data for sending AQAR of 2021-22.
- 2) Everyone should follow the guidelines given by IQAC to achieve the goals with respective new AQAR.
- 3) After having discussion on analysis of feedback for academic year 2021-22, it is decided that every department should take efforts to make teaching, learning and evaluation more effective.
- 4) IQAC suggested the faculty of Humanities and Science to organize national level Workshops, Seminars and Conferences for the improvement in quality base programme.
- 5) IQAC Coordinator suggested to all the departments of college to run at least one best practice for the improvement in Institutional Values and Social Responsibilities.
- 6) As additional charge of the Principal of the college was taken by Dr. N. A. Pistulkar and two faculty members of the college were retired from his duty so, new IQAC Committee and NAAC criterion committee was formed and handover their responsibilities for smooth works of the criterions from academic session 2022-23.

Cont...

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- NAAC Coordinator – Mr. M.M. Pande
- IQAC Coordinator – Dr. M.R. Kakpure

Sr. No.	Name of Criterion	Criterion Incharge	Member 1	Member 2
1	I - Curricular Aspects	Mr. S.N. Bole	Mr. A.S. Muneshwar	Mr.A.M.Bagde
2	II - Teaching-Learning and Evaluation	Mr.S.M.Arade	Mr.U.D.Chavhan	Dr.B.S.Selkar
3	III - Research, Innovations and Extension	Dr.M.R.Kakpure	Mr. M.M. Pande	Mr.P.R.Bhokare
4	IV - Infrastructure and Learning Resources	Dr.S.V.Wankhade	Dr.U.A.More	Mr. V.R.Tokase
5	V - Student Support and Progression	Mr.V.R.Mahure	Mr.S.B.Chordiya	Dr. J.S. Kounsalye
6	VI - Governance, Leadership & Management	Dr.P.M.Wankhade	Dr.D.P.Deshmukh	Mr.P.N.Sonone
7	VII - Institutional Values and Best Practices	Dr. N. A. Pistulkar	Dr.P.J.Awate	Dr.Ku.R.P.Tekade


IQAC Coordinator




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Meeting No. 2

Minutes of IQAC meeting with Staff members Meeting Date: 20/09/2022 at 11.00 A.M.

Meeting Agenda

- 1) Planning for criterion wise work distribution of AQAR 2021-22.
- 2) Submission of departmental files with detailed annual report and criterion files to IQAC.
- 3) Planning for organizing National level workshop, seminar and conference.
- 4) To form New MoU's with research centre or industry.

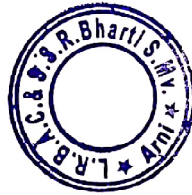
Compliance of previous meeting


All the minutes of previous meeting held on 16/08/2022 were discussed with compliance and get confirmed.

Minutes of the Meeting

- 1) Criterion wise work distribution of AQAR 2021-22 was given to respective criterion head.
- 2) All the head of the department of the college was requested to submit the departmental files with detailed report of each activity conducted by him to IQAC as on 02/10/2022 for the academic session 2021-2022 . Also, the criterion heads are requested to submit their criterion file as on 02/12/2022.
- 3) Principal of the college was instructed to head of the faculty that, they should organize atleast one National level workshop, seminar and conference up to March 2023.
- 4) Principal of the college was also instructed to Dr. V.R. Mahure (Head of Commerce department) to form a MoU with any industry for the collaborative activity


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Meeting No. 3

Minutes of IQAC meeting with Staff members Meeting Date: 06/10/2022 at 11.00 A.M.

Meeting Agenda

- 1) Working status of criterion work of AQAR 2021-22.
- 2) To run student and faculty exchange program by every department of the college (compulsory).
- 3) Discussion on to start certificate courses and skill development courses.
- 4) To organize guest lecture by every department of the college (atleast two each) department
- 5) To start collaborative work and program in the college.

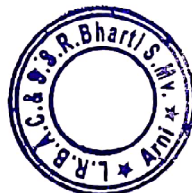
Compliance of previous meeting


All the minutes of previous meeting held on 20/09/2022 were discussed with compliance and get confirmed.

Minutes of the Meeting

- 1) The Principal and IQAC Coordinator were taken the review of progress of works of all seven Criterion of AQAR 2021-22.
- 2) The Principal instructed to all the head of the department to conduct compulsory student and faculty exchange program (One week) before completion of odd semester of academic session 2022-2023.
- 3) Dr. Ku. R.P. Tekade, Department of Zoology, was taken the responsibility to start one certificate course and Dr. V.R. Mahure (Head of Commerce department) and Prof. M. M. Pande, Department of English were taken the responsibility to start skill development courses (Tally) and English Communication skill in the college respectively and they requested to submit the complete proposal for the same to IQAC as early as possible.
- 4) The Principal of the college was instructed to head of the faculty that, they should arrange compulsorily atleast Two Guest Lecture in the academic session 2022 - 2023.
- 5) The Principal of the college was instructed to head of the faculty that, they should conduct collaborative work and program in the college in the academic session 2022 - 2023.


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Meeting No. 4

Minutes of IQAC meeting with Staff members Meeting Date: 22/11/2022 at 11.00 A.M.

Meeting Agenda

- 1) Feedback of criterion work of AQAR 2021-22.
- 2) To organize state and national level workshop / conference.
- 3) Discussion on to start CBCS pattern, certificate courses and skill development courses.
- 4) To organize placement program through placement cell of the college.
- 5) To arrange student alumni program in AY 2022-2023.
- 6) To fill up the Academic Audit Report 2023-2024 for the affiliation of the college.

Compliance of previous meeting


All the minutes of previous meeting held on 06/10/2022 were discussed with compliance and get confirmed.

Minutes of the Meeting

- 1) The Principal and IQAC Coordinator were taken the review of progress of works of all seven Criterion of AQAR 2021-22 and instructed to submit the files within 10 days.
- 2) The Principal Dr. N. A. Pistulkar was taken the responsibility for organizing one day National level multidisciplinary conference in the college (February – 2023). Also Mr. S. M. Arade, Head Chemistry department, has given the responsibility to organize one state level workshop in March – 2023.
- 3) The Principal of the college was discussing the guidelines of CBCS pattern given by SGB Amravati University, Amravati to all the staff members. He also discuss the credit system given to skill enhancement module and personality development course for the first year students of each faculty i.e. B.A., B.Com. and B.Sc.
- 4) IQAC Coordinator was suggested to coordinator and members of placement cell of the college to organize placement program in the academic session 2022-2023 (upto March – 2023).
- 5) The Principal was taken the feedback of Student Alumni Committee and suggested them to organize a Student Alumni Programme and parent teachers meet in February – 2023.
- 6) The Principal was formed affiliation committee in the college and part wise work were distributed to them and instructed to submit the files with complete report within stipulated period i.e. upto 30/11/2022.


IQAC Coordinator




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